

Updated January 2015 .../Policies/policy document list 2011.doc	Reviewed
3.1.1 MATC Organizational Chart	07/2011
3.2.1 Presidents Cabinet	07/2011
3.2.2 College Council Policy	07/2011
3.2.3 Strategic Planning Committee	07/2011
3.2.4 Faculty Senate	07/2011
3.2.5 SGO By-Laws	09/2014
3.2.6 Classified Senate	07/2011
3.2.7 Curriculum Committee Policy	07/2011
3.2.8 Assessment Committee Policy	08/2011
3.3.1 General Advisory Committee	07/2011
3.3.3 Academic Advisement Policy	07/2011
3.4.1 Strategic Planning Policy	07/2011
3.6.1 Requests for Information	07/2011
3.6.2 Registered Offender Inquiries	07/2011
3.7.1 Diversity Policy	07/2011
3.7.2 Sexual Harassment	01/2014
3.7.3 Conflict of Interest Policy	07/2011
3.8.1 Alcoholic Beverages at College Events	07/2011
4.1.1 Overload for New Courses	07/2011
4.1.2 Faculty Evaluations	07/2011
4.1.3 Faculty and Staff Computer Usage and Skills	07/2011
4.2.1 Minimum Enrollment for Credit Courses	07/2011
4.2.3 Class Session Cancellation	08/2011
4.2.4 Credit Hour Calculation by Course	07/2011
4.2.5 Learning Syllabus	07/2011
4.2.6 Field Trips	07/2011
4.2.7 Grading Scale Standard	08/2011
4.2.8 Substitute Teacher Policy	07/2011
4.2.9 Grading Scale If Different from MATC's	07/2011
4.2.10 Meeting Time of Classes	07/2011
4.2.12 Live Work: T&I Programs	07/2011
4.2.13 Academic Program Review Policy	07/2013
4.3.1 Academic Probation and Suspension	08/2011
4.3.2 Academic Honesty Policy	11/2011
4.3.3 Student Grievance Appeal Procedure	11/2011
4.5.1 Auto Technology Practice Vehicles	07/2011
4.5.2 Program Advisory Committee Policy	07/2013
4.5.3 NOCTI End-of-Program Assessment	07/2011
5.1.2 Undergraduate Course Credit Transfer	07/2011
5.1.3 Awarding Credit for Non-MATC Coursework	08/2014
5.1.4 Prior Learning Assessment (PLA)	08/2013
5.2.1 Tuition and Fee Processing	07/2011
5.2.2 Employee Tuition and Fee Waiver	07/2011
5.2.4 Military Refund Policy	07/2011
5.2.5 Application Fee Waiver	07/2011
5.3.1 Academic Advisement Committee	07/2011
5.3.2 Eligibility to Participate in Commencement	07/2011
5.4.1 Financial Aid File Retention Policy	07/2011
5.5.1 Student Records Policy	07/2011
5.5.2 Student and Employer Follow-Up Surveys	07/2011
5.6.0 Student Handbook	07/2011
5.7.1 Scholarship Promotion and Awards	07/2011
5.8.1 Student Injuries	07/2011
5.9.1 Student Academic Referrals	07/2011
5.9.2 Court Mandated Community Service Hours	07/2011
5.9.3 Classroom and Work Area Disruptions	07/2011

5.9.4 Suspected Drug or Alcohol Misuse by Students	11/2012
5.10.1 Disposition of Unclaimed Property	07/2011
5.10.2 Weapons Policy	01/2014
6.2.1 Purchasing Policy	07/2011
6.2.2 Sealed Bids	07/2011
6.2.3 Capital Projects	07/2013
6.2.4 Travel Expense and Reimbursement	01/2015
6.2.5 Sole Source Justification	07/2011
6.3.1 Tuition and Fees Payment Policy	07/2011
6.4.1 Payment for Goods and Services Policy	07/2011
6.5.0 Tobacco Use Policy	07/2011
6.5.1 Donated Equipment and Supplies	07/2011
7.1.0 Employment Procedures	07/2009
7.1.1 EEO	07/2011
7.1.2 Nepotism	07/2011
7.1.3 Non-Faculty Employee Grievance Procedure	07/2011
7.1.4 Employment Background Check Policy	08/2013
7.2.1 Employee Conduct	06/2011
7.2.2 Disciplinary/Corrective Actions	07/2011
7.2.3 Separation from Employment	07/2011
7.3.1 Job Descriptions	07/2011
7.3.2 Reclassification of Existing Positions	07/2011
7.3.3 Guidelines for Establishment of Credential Fields and Minimum Qualifications	07/2011
7.4.1 Benefits Health Insurance	07/2011
7.4.2 Benefits Flexible Spending	07/2011
7.4.3 Benefits KPERS Group Life Insurance	07/2011
7.4.4 Benefits Holiday Leave	06/2011
7.4.5 Non-Faculty Benefits Paid Leave	06/2011
7.5.1 Faculty Salary Policy	07/2011
7.5.2 Time Card Policy	07/2011
7.5.3 Adjunct Faculty Pay Policy	07/2011
7.5.4 WDC Consultant Pay Policy	07/2011
7.5.5 Classification & Compensation Program for Non-Bargaining Personnel	08/2011
7.6.0 Personnel Handbook	02/2013
7.7.0 Faculty Negotiated Agreement	Current yr.
7.8.1 Request for Leave/Absences From Work	07/2011
7.8.2 Faculty Leave Policy	07/2013
7.8.3 Catastrophic Leave Bank Policy	06/2011
7.9.1 Pet Policy	07/2012
8.1.1 Facilities Department P&P Manual	07/2011
8.2.1 Disposal of Biohazard Materials	05/2013
8.3.1 Inclement Weather Policy	08/2011
9.1.1 Computer Usage Policy	07/2011
9.1.2 Computer Ethics and Internet Policy	07/2011
9.1.3 Portable or Remote Computing	08/2011
9.1.4 Information Security Policy	12/2012
9.2.1 Policy Governing Student E-mail	01/2015
9.3.1 Equipment Usage Policy	07/2011
9.4.1 Wireless Comm. Use & Reimbursement	07/2011
9.4.2 Digital Media Distribution	11/2011