



BOARD OF DIRECTORS MEETING

**May 24, 2021
Manhattan Area Technical College**

Zoom/live stream at 5:30 p.m.

2021

L.J. Baker – Chair (Geary)

Board of Directors

Wendy King-Luttman (Clay)
David Fritchen (Riley)
Tim Flanary (Pottawatomie)
David Urban (Riley)
Brett Ballou (Riley)
Will Allen (Geary)

Administration/Staff

Jim Genandt (President/CEO)
Mary Bell (Exec. Assistant/Board Clerk)
Sarah Phillips (VPSS/CAO/CSAO)
Casey Field (Admin. Assistant to VPSS/CAO/CSAO)
Carmela Jacobs (VP Operations/CFO/HR)
Josh Gfeller (Chief Info Security Officer)
Nathan Roberts (Dean Career/Tech Ed)
Neil Ross (Dean of Student Services)
Chris Boxberger (Director Title III/Adult Ed)



**Board of Directors Meeting Agenda
Manhattan Area Technical College
Monday, May 24, 2021
Board Meeting at 5:30 p.m.**

Board of Directors:

<input type="checkbox"/> Baker, L.J. Chair (Geary)	<input type="checkbox"/> Urban, David (Riley)
<input type="checkbox"/> King-Luttman, Wendy Vice Chair (Clay)	<input type="checkbox"/> Ballou, Brett (Riley)
<input type="checkbox"/> Fritchman, David (Riley)	<input type="checkbox"/> Allen, Will (Geary)
<input type="checkbox"/> Flanary, Tim (Pottawatomie)	

Administration/Staff:

<input type="checkbox"/> Genandt, James (President/CEO)	<input type="checkbox"/> Bell, Mary (Board clerk)	<input type="checkbox"/> Phillips, Sarah
<input type="checkbox"/> Jacobs, Carmela	<input type="checkbox"/> Field, Casey	<input type="checkbox"/> Ross, Neil
<input type="checkbox"/> Roberts, Nathan	<input type="checkbox"/> Gfeller, Josh	<input type="checkbox"/> Watts, Harry
<input type="checkbox"/> Faculty Senate	<input type="checkbox"/> Boxberger, Chris	<input type="checkbox"/> Zerbe, Allison
	<input type="checkbox"/> Dietrick, John	

Call to Order

Incidental Information

- BOD Member Community Report

Consent Agenda (Routine items requiring BOD action) *

- Approval of April 2021 Meeting Minutes (Attachment 1) *
- Approval of April 2021 Check Register w/Threshold Expenditures (Attachment 2)*(Carmela)
- Organizational Update (Attachment 3)*(Carmela)
- President's Report (Attachment 4)*(Jim)

General Agenda (Items possibly requiring BOD Action)

- Wamego Center Update (Jim)
- Career Academy Update (Jim)

___ **Discussion of Ends** (Demonstration, Testimonial, or Report of Results related to Board Mission)

- President Updates (USD 383, Covid-19, etc.) - (Jim)
- Title III and Adult Ed Update - (Chris)
- Faculty Senate Update - (Brian and Jeff)

___ **Evaluation of Board Process**

- Board Members - Terms Review/Notice of Board Vacancies

___ **Ownership Linkage** (Related to Owner Expectations, "Gaps", Meeting Expectations, Identifying New Needs of Employers, etc.)

- Foundation/Resource Development Update (Jim and Harry)

___ **Executive Session: Negotiations** - To discuss employee/employer negotiations to protect the matters being discussed with the exception for negotiations under KOMA.

___ **Executive Session: Personnel Matters** - Relating to Presidential Evaluation Preparation

Meetings and Upcoming Events

- Next Board Meeting: Tuesday, June 29, 2021 @ 5:30 p.m. room 406a

* Requires BOD Action



May 24, 2021
 To: MATC Board of Directors
 From: Carmela Jacobs, VP Operations/CFO
 Re: April 2021 Expenditures

Category	Costs	%
Payroll, Withholdings and Benefits	\$ 399,770.63	39.59%
Facilities	\$ 37,314.70	3.70%
Student Payments	\$ 181,929.63	18.02%
Program Expenditures	\$ 16,237.61	1.61%
ALC Operating Costs (excluding salary/benefits)	\$ 525.00	0.05%
Wamego (excluding salary/benefits)	\$ 4,298.56	0.43%
Other Operating costs	\$ 369,691.19	36.61%
Total April Expenditures	\$ 1,009,767.32	100%

Threshold Expenditures > \$5,000				
Vendor Name	Item(s) Purchased	Cost	Department	Funding
Docusign	Docusign Licensing	\$ 7,400.00	All School	CARES Funding
Scott Rice Office Works	Student Furniture	\$ 7,256.62	All School	Title III grant
Eagle Technologies	Servers and Switches	\$ 166,897.30	All School	Title III grant
KS State Bank	Capital Lease Payment (Roof) Payment 2 of 10	\$ 108,893.60	All School	general fund
KSU-Office of Ed. Innovation and Eval	OEIE Evaluation Services (NSF Grant)	\$ 15,200.00	All School	NSF grant
KS Dept of Labor	Q1 2021 - State Unemployment Tax	\$ 9,738.83	All School	general fund
Evergy	March Energy Bill	\$ 6,866.67	All School	general fund
BCBS (May 2021)	Health Insurance Premiums	\$ 41,908.55	All School	payroll ded/gen fund
IRS	PR 04.15.2021 Payroll deductions	\$ 38,653.66	All School	payroll ded/gen fund
IRS	PR 04.30.2021 Payroll deductions	\$ 39,742.47	All School	payroll ded/gen fund
KS Dept of Revenue	PR 04.15.2021 Payroll deductions	\$ 7,762.56	All School	payroll deduction
KS Dept of Revenue	PR 04.30.2021 Payroll deductions	\$ 7,915.11	All School	payroll deduction
KPERS	PR 04.15.2021 Payroll deductions	\$ 8,164.65	All School	payroll deduction
Nationwide Trust Company	PR 04.15.2021 Payroll deductions	\$ 5,734.37	All School	payroll ded/gen fund
Nationwide Trust Company	PR 04.30.2021 Payroll deductions	\$ 7,216.92	All School	payroll ded/gen fund
Total April Expenditures Exceeding Threshold		\$ 479,351.31		