

Manhattan Area Technical College
Board of Directors Meeting
Tuesday, March 11, 2008
Manhattan Area Technical College Room 304, 7:00 p.m.

Call to order: Dr. David Craft, Chair; Time of call to order 7:04 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in regular session March 11th, 2008 at 7:00 p.m. at Manhattan Area Technical College.

Members present: Dr. David Craft
Marla Brandon
Arthur Loub
John Kice P.E.
Willie Thornberg
Dr. Norris Wika

Members absent: Stacy Kohlmeier
Brad Fowles
Dr. Norris Wika

Also present were Dr. Robert Edleston, President; Tracy Geisler, Board Clerk; Jane Bloodgood, Vice President of Business Services; Kelly Hoggatt, Vice president of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement.

Guests: Faculty members: Andy Duggan, Sandra Tabor, Thad Russell,

2. AGENDA MODIFICATIONS & CONSENT AGENDA

Kelly Hoggatt and Jane Bloodgood addressed questions referring to expenses in Expenditure Report.

Dr. Craft noted page 2 of the Certified Public Accountants Report needed to be corrected as Board of Directors not Board of Education.

Jane Bloodgood recommended Auditor Report be moved to General Agenda, Dr. Craft agreed, strike attachment 3 from consent Agenda.

Dr. Edleston announced the hiring of Marilyn Mahan, the new Vice President of Instructional Services. Marilyn's first day at MATC will be March 24th. Marilyn is a former MATC Instructor and has been in Administration for the last ten years.

Dr. Norris Wika moved to approve the Consent Agenda minutes and attachments. Marla Brandon seconded. Motion carried 5-0.

3. CONFIRMATION OF MONITORING REPORTS

No monitoring reports due at this time.

4. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board Mission)

Dr. Edleston reminded the Board, the next General Advisory Committee meeting will be March 25th 11:30-1:00 at the Clarion Hotel.

Dr. Edleston gave power point presentation on General Advisory Update. This was a short presentation of areas of improvement and growth that the College has experienced, and the improvements needed in the future. He discussed the PAC committees and the importance of their role.

Art Loub suggested that we provide our PAC committee members with the definition of their role and the objectives for each individual PAC committee and member.

5. GENERAL AGENDA (Items requiring BOD Action)

Kelly Hoggatt explained attachment # 6 student services information, pointing out increases and decreases.

Jane Bloodgood briefed the Board on the Report of Independent Auditors. Jane explained the audit opinion is given in three different areas. MATC was issued three letters, all were unqualified, clean opinion. She briefed the Board on details of the financial statement. Jane addressed questions that were asked in reference to the report.

Art Loub moved to accept the audit report as presented. Marla Brandon seconded. Motion carried 5-0.

6. OWNERSHIP LINKAGE (Related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc...)

Dr. Edleston read the bio of Dr. Todd Frieze, a Dickinson County resident. Dr. Frieze was interviewed by the BOD sub-committee, and offered the “At Large” position on the Board of Directors.

Art Loub motioned to appoint Dr. Todd Frieze the “At Large” position. Marla Brandon seconded. Motion carried 5-0. Dr. Frieze will be contacted and asked to join the Board at the April meeting.

Dr. Edleston informed the Board, there are members that need to take the “Oath of Office” and be sworn in. Dr. Frieze and Board members will take the Oath at the April Board meeting.

The Board discussed three vacancies that will be coming up in July. The Board agreed to advertise in the Manhattan Mercury, Clay Center, and Ft. Riley News papers for these vacancies.

Dr. Edleston discussed the renovation updates and the meeting with many HVAC companies and announced the formal bid opening will be on Friday March 14th at 2:00 p.m. This renovation will be paid for by the bond awarded to MATC. BG consultants will be doing the Architecture design, pre bid meetings and the formal bidding processes for renovation of M1 through M4 and the General Education and EMS buildings. Dental Hygiene coordinator search is still ongoing, eight names have been provided by the Dental Association. Dr. Edleston is waiting for responses. Upon selection of a coordinator, a contract will be worked out and that person will get started on the proposal due to the Dental Association no later than October 1st.

7. INCIDENTAL INFORMATION

Kelly Hoggatt announced Insight/Outsight, sixth graders tours will be April 9th, and 10th. On the afternoon of April 10th a SGO Basketball tournament will be held, Kelly is working with K-State to see if we can use the facilities.

Dr. Edleston informed the Board on the Formal agreements with two Technical Colleges, and continuing efforts to secure Articulation Agreements with four year institutions. A formal signing will be held at Pittsburg State on April 11th for- Articulation with some of the Technical programs. There is tentative approval with K-State/Salina for CAD drafting and Information Network Technology to transfer to their Bachelor program. Articulation is current with Fort Hays, Friends University, and Manhattan Christian College. There is a State wide Nursing Articulation agreement, for both four and two year programs. Continual work is being done with other Schools and Articulation agreements.

Dr. Edleston announced the arrival of eight out of the eleven Ford Focus cars that were donated by Ford Motor Company. These vehicles were flood damaged, and will be used in both the Auto Collision and Auto Technology classes as a learning tool with new technology. There will be a Media release soon with Ford, Faculty and students, a notification will go out.

8. ADJOURNMENT

Dr. David Craft, Vice Board Chair, adjourned the meeting at 8:30 p.m.

Next Meeting – Tuesday April 8th, 2008 at 7:00 PM in room 304 at MATC.

DRAFT