

Manhattan Area Technical College
Board of Directors Meeting
Tuesday, December 18, 2007
Manhattan Area Technical College Room 304, 7:00 p.m.

Call to order: Dr. David Craft, Board Chair; Time of call to order 7:02 p.m.

1. The Board of Directors of the Manhattan Area Technical College met in rescheduled session December 18th, 2007 at 7:00 p.m. at Manhattan Area Technical College due to inclement weather Tuesday, December 11, 2008.

Members present: Dr. David Craft
 John Kice
 Arthur Loub
 Brad Fowles
 Marla Brandon

Members absent: Stacy Kohlmeier
 Willie Thornberg
 Dr. Norris Wika

Also present were Dr. Robert Edleston, President; Tracy Geisler, Board Clerk; Jane Bloodgood, Vice President of Business Services; Dr. Linda Hertzell, Vice President of Instructional Services; Kelly Hoggatt, Vice president of Student Services; Dr. Richard Fogg, Associate Vice President of Institutional Advancement; Mark Claussen, Director MATC Foundation; Ron Bell; President of the Faculty Senate; and Thad Russell; President of the Faculty Association.

Guests: Faculty members: Andy Duggan, Gary Pryor, Carlie Dinkens, Wes Chamber, and Dr. Marlene Sedillos; Jodi Massanet, past-BOD Clerk..

2. AGENDA MODIFICATIONS & CONSENT AGENDA

Dr. Robert Edleston stated the bond request mentioned during the last meeting needed to be added to the Agenda under “Discussion of Ends” as an action item. He also stated that, under Ownership Linkage, a discussion of the Board retreat agenda needed to be added.

Dr. Craft commented how impressed he was with graduation on Saturday and he was very moved by Dr. Hertzell’s speech and the standing ovation she received. Dr. Craft provided a special “Thanks” to our EP&D students who assisted in repairing downed power lines caused by the ice storm prior to attending the graduation ceremonies.

Art Loub moved to approve the consent agenda to include the November minutes and various reports. Marla Brandon seconded. Motion carried 5/0.

3. CONFIRMATION OF MONITORING REPORTS

Dr. Edleston briefed the Board on the General Executive Constraint Report. Marla Brandon moved to accept the report as submitted. Brad Fowles seconded the motion. Motion carried 5-0.

4. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board Mission)

Dr. Edleston discussed the Dental Hygiene Program and explained the graph he provided with timelines/milestones and other details. Dr. Edleston presented target dates to include hiring a Director in August 2008, submission of application in October 2008, accrediting agency visit in the beginning of 2009, with a predicted launch date of August 2009.

Dr. Edleston then went on to explain about the needed renovations on campus to house the Dental Hygiene program and relocate the General Education Department. He announced the Foundation had received pledges in the amount of \$248,000.000 from area dentists, with more pledges predicted in the future. The estimated cost of the Dental Hygiene/GE renovation project will be between \$210,000.000 and \$250,000.000.

Dr. Edleston presented the bond request (attachment #8) and explained the funding recommendation and details of the estimated cost. Dr. Edleston addressed questions, including a question regarding the square footage of the Dental Hygiene building. He explained the renovation of rooms M1 through M4 and addition to join the two buildings will create a total of approximately 4,000 square feet, and the EMS building renovation (to house General Education) will total approximately 2,000 square feet. The second question addressed was why the estimated cost of the bond was higher than the anticipated renovation cost? Dr. Edleston explained that additional funds were needed for equipment. Dr. Edleston emphasized that the College will only draw what is actually needed from the bond account held at the State and will, therefore, only need to pay back that amount. Art Loub made a motion to accept the recommendation. Marla Brandon seconded the motion. Motion carried 5-0.

Dr. Craft addressed the open "at large" Board of Directors position. The BOD needs to find persons from Dickinson and Marshall Counties as nominees for the board. A subcommittee will be formed to select applicants, and information will be brought to the board. The committee will be Dr. Craft and Brad Fowles. Dr. Edleston presented Dr. Craft with a list of people on the General Advisory Committee from these counties as a starting point. Dr. Craft and Brad Fowles will present an update to the board at the February meeting.

5. GENERAL AGENDA (Items requiring BOD Action)

Wind Energy Grant (Attachment 5) was the next item of discussion. Dr. Edleston explained that this Grant was applied for to support our Wind Energy Technology (WET) program. MATC and Cloud County Community College have partnered to develop the WET program. Dr. Edleston

explained the details of the program and use of the funds. Dr. Edleston explained that the College has been approved for a Perkins Grant of \$100,000.00. Dr. Hertzell explained this is was a competitive Grant from the Board of Regents and is restricted funds for equipment only. Dr. Hertzell and Dr. Edleston addressed questions about grants in general and explained the requested equipment will be used for the WET program. The equipment may also be used by other MATC programs as long as that use does not interfere with the WET program. Art Loub moved to approve the Perkins Grant. Marla Brandon seconded. Motion carried 4-1.

Jane Bloodgood presented the attachment #6, transfer of foundation salary. Marla Brandon moved to approve. Brad Fowles seconded. Motion carried 5-0.

6. OWNERSHIP LINKAGE (Related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc...)

Dr. Craft confirmed no BOD individual reports at this time.

Dr. Craft addressed the Agenda for the Board Retreat on January 26. Board Clerk, Tracy Geisler will provide the updated Agenda along with the timeline on the Dental Hygiene project to the Board members who were not present. Art Loub recommended an additional agenda item of discussing strategies for developing future board leadership and membership. Final agenda will be sent prior to the Board Retreat. Dr. Craft recommended that, due to the board retreat on January 26th, the January 8th meeting will be cancelled and the next BOD meeting be held at its regular time on February 12, 2009. The board agreed to this change. Art Loub suggested the Board Retreat be held at the Little Apple Brewing Company, he will look into this and contact Dr. Edleston.

7. INCIDENTAL INFORMATION

Dr. Edleston discussed the latest weather situation and power outage at the College.

Dr. Edleston noted MATC is currently accepting applications for the Vice President of Instructional Services position. Interviews will be conducted with different committees and recommendations will be combined and presented to the President for a final recommendation.

Mark Claussen presented the MATC Foundation report. Mr. Claussen covered the donations that were received by different programs at the College. He stated the Foundation has begun in internal campaign and has received contributions from the Faculty and Staff with 66% participation to date. Mr. Claussen also indicated that many positive statements have been made by the community in reference to the MATC spots on TV and the radio. He also discussed the interest and pledges that have been received from surrounding Counties for the Dental Hygiene Program. The Kansas Dental Society has also been contacted. Finally, Mr. Claussen reported that Dr. Reinbolt of Lawrence Kansas donated a significant amount of dental equipment to the program and that the equipment has been picked up.

Dr. Edleston reported the Welding competition held on the MATC campus went very well.

8. ADJOURNMENT

Dr. Craft, Board Chair, adjourned the meeting at 8:04 p.m.