

**Manhattan Area Technical College
Institutional Policy and Procedure Manual**

Policy No. 7.9.1

Title: Pets on Campus Policy	
Originated by: President/CEO	
Signature _____	Date _____
Approved by:	
Signature _____	Date _____
Reviewed on: _____	Revised on: _____

Policy Statement: It is recognized that many pets are well behaved and are brought to the campus by responsible persons for safety or convenience. However, not all persons attending or employed at MATC may feel the same about pets on campus, in particular, dogs. It is, therefore, necessary to set rules to ensure a harmonious work and learning environment and to limit issues of liability by the college and the pet owner.

Rationale: In order to meet the needs of pet owners while protecting staff, students, and visitors who may have allergies or fears that could cause a pet to interfere with their ability to work or study, the following rules will apply when a dog is brought on the property of Manhattan Area Technical College. Other types of pets will be dealt with on a case-by-case basis. *(This policy does not apply to service animals brought to campus to provide assistance to persons with disabilities.)*

Procedure:

1. Normally, pets will not be allowed in campus buildings. A person desiring to bring a pet into a building must petition the VP of Student Services who will then canvas students and staff in the building to determine if the pet should be allowed (If pets are allowed in any building under the conditions noted above, the presence of animals in individual offices will be prominently posted.)
2. All pets on MATC property must be kept on leashes except when confined to an office or controlled space.
3. For the safety of both humans and animals, pets are prohibited from areas where food is consumed and from program laboratories or other areas housing hazardous materials or machinery.

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4. Pets must not be left unattended while on MATC property, either in automobiles (for more than a few minutes) or tied outside of buildings.
5. Owners of pets shall be held responsible for any personal or property damage inflicted by their pets.
6. Owners are reminded that pets on campus are subject to the City of Manhattan animal control ordinances (Ord. No. 5068, and Code 1973, § 2-204; Ord. No. 4473, § 2, 11-3-87). Pets violating these ordinances are subject to impoundment by police or the animal control officer.
7. Owners or caretakers of pets must clean up after their pets - both inside buildings and outside on campus property.