

Board of Directors Packet

Manhattan Area Technical College

September 27, 2022

Zoom/Live Stream 5:30 pm



Board of Directors:

- | | |
|---|-------------------------|
| __ Ballou, Brett (Riley) Chair | __ Urban, David (Riley) |
| __ Flanary, Tim (Pottawatomie) Vice-Chair | __ Allen, Will (Geary) |
| __ Peterson, Heather (Pottawatomie) | __ Matson, Mike (Riley) |

Administration/Staff:

- | | | |
|-----------------------------------|---------------------------------|--------------------|
| __ Genandt, James (President/CEO) | __ Miller, Hannah (Board Clerk) | __ Phillips, Sarah |
| __ Davis, Kimberly | __ Gfeller, Josh | __ Ross, Neil |
| __ Roberts, Nathan | __ Boxberger, Chris | __ Watts, Harry |
| __ Bellamy, Kerri | __ Faculty Senate | |

Agenda

1. **Call to Order**
2. **General Agenda** (Items possibly requiring BOD Action)
 - Administration Recommendation of Approval of the Bargaining Unit Contract for 2022-2023 *
 - Marketing Updates **Bryant**
 - Program Updates
 - Welding Program Review Approval (Attachment 1) **Thomas Mudd** *
 - Enrollment Updates **Neil**
 - Wamego Match Day
3. **Consent Agenda** (Routine items requiring BOD action) *
 - Approval of August 2022 Meeting Minutes (Attachment 2) *
 - Approval of August 2022 Check Register w/Threshold Expenditures (Attachment 3) *
 - Organizational Update (Attachment 4) *
 - President's Report (Attachment 5)*
4. **Discussion of Ends** (Demonstration, Testimonial, or Report of Results related to Board Mission)
 - Facilities/Projects Updates **Josh**
 - Faculty Senate Update **Faculty Senate**
5. **Executive Session: Personnel**
6. **Executive Session: Property**
- 7.

Meetings and Upcoming Events

Next Board Meeting: October 25, 2022

Wamego Match Day: October 6, 2022

* Requires BOD Action

Program Review Report for AY 21-22

Program Name	Welding Technology
Does the catalog program description still accurately represent your program to external constituents?	The Welding Program is an intense program designed to prepare students for immediate employment in the job market upon completion of the program. In addition to providing the specific technical skills necessary for employment, the program also includes general education knowledge necessary to function in today's industry. Students receive classroom and hands-on training utilizing the latest welding and cutting equipment available in the industry to provide experience and allow for entry into a variety of welding professions. Students who successfully complete these classes will be capable of passing an AWS structural steel qualification test, D1.1, by showing proficiency in Shield Metal Arc Welding (SMAW), Gas Metal Arc Welding (GMAW), Flux-Cored Arc Welding (FCAW), and Gas Tungsten Arc Welding (GTAW).
How does your program meet the mission and vision of MATC?	By providing well rounded individuals that's proficient in all welding processes in all welding positions. Assuring employers that our students are not only safe when in the shop as well as the safety for others. Having our students be able to problem solve as well as identifying a problem and be able to resolve it. Students must maintain good attendance so they can become more employable.
Program Accreditation (Only for those programs that are accredited by a third party)	<i>N/A</i> <i>NC3 provides 3rd party certifications through the LEEPS Program</i>
Full-Time Faculty	List full-time instructors and classes taught Thomas Mudd and Blaise Wilson WLD-1001: Welding Safety, WLD-110: Welding Metallurgy, WLD-1153: Blueprint Reading, WLD-118: Discontinuities and Defects, WLD-1303: Cutting Processes, WLD-140: Intro to SMAW, WLD-150: Intro to GMAW, WLD-171: Intro to GTAW, WLD-116: Fabrication, WLD-145: SMAW Advanced Structural, WLD-155: GMAW Advanced, WLD-1604: Flux-Cored Arc Welding Structural, WLD-165: SMAW/GTAW Pipe Welding, WLD-1764: GTAW Advanced
Adjunct Faculty	List adjunct instructors and classes taught Doug Muller/MHS WLD-110: Welding Metallurgy, WLD-1153: Blueprint Reading, WLD-118: Discontinuities and Defects, WLD-1303: Cutting Processes, WLD-140: Intro to SMAW, WLD-150: Intro to GMAW, WLD-171: Intro to GTAW, WLD-116: Fabrication, WLD-171: Intro to GTAW Lee Buchanan/ Blue Valley Highschool WLD 1001 Welding Safety, WLD 1010 OSHA 10, WLD 116 Fabrication, WLD 150 Intro to GMAW, WLD 1153 Blueprint Reading, WLD 140 Intro to SMAW

Program Review Report for AY 21-22

Support Student Development	National Honor Societies, Skills USA, Student Voice Council
Advisory Committee Involvement	<p>Matt Zollinger Floorman at Stevenson’s Local 2 Sheetmetal Union Shop 116 NW Norris St, Topeka, KS 66608 Cell (719) 565-8131</p> <p><i>Donated stainless 4x8 plates: Qty 80-16-gauge plates, Qty 60-18 Gauge Plates, Qty 60 –14-gauge dimple stainless, Qty 50-20-gauge plates</i></p>
Gifts in Kind or Donations And new equipment purchases	<p>Randy Owner Owner of Senne Company 2 001 US-24, Topeka, KS 66618 Topeka. Cell 785-383-1352</p> <p>Donation: 10ft Press Break Estimated Value \$8.632.50, No Cost to the program</p> <p>Ridders Family Farm: Tony Ridder (703) 376-4803 12 sticks of 2 7/8 pipe, 4’x4’ 3/8 plate, 100ft of railing 1 ½ round tubing, Qty 4- 15ft long 1 ½ square tubing, backhoe bucket, axel, metal ½ plate combine 5’x5’, 16”x6’ of expanded metal, gate off a trailer. Estimated Value \$3,876.54, No cost to the program.</p>
Certificates and Degrees Awarded	<p>Certificate(s) – name of certificate and number of credit hours</p> <p>Cert A – 19 credit hours Cert B – 42 credit hours A.A.S. degree - 63 Credit Hours</p>
Curriculum Review	<p>NC3 Lincoln Electric. Tooling-U which is an online curriculum making it a blended course</p>

Program Review Report for AY 21-22

Program Learning Outcomes	See attached																												
Course Level Assessment Results or Grade Distribution	<p>Grading Scale: 100-90% = A</p> <p>89-80% = B</p> <p>79-70% = C</p> <p>69-60% = D</p> <p>59% and below F</p> <p>Grade Composition - Fall Semester: 1000 points per class</p> <p>Lab Participation/Homework - 300 points (20pts per week)</p> <p>Lab Competencies - 200 points (Welding Process Tests)</p> <p>Homework/Test/Quizzes (ToolingU Course Tests) – 500</p> <p>*Late ToolingU Course Tests will lose 5% per week</p> <p>Grade Composition - Spring Semester: 1000 points per class</p> <p>Lab Participation/Homework – 300 points (20pts per week)</p> <p>Project Completion/Competencies – 400 points</p> <p>Homework/Test/Quizzes (ToolingU Course Tests) – 300</p> <p>*Late ToolingU Course Tests and homework will lose 5% per week</p>																												
Assessment Results	<table border="1"> <thead> <tr> <th colspan="7">Average of learning outcome rating points</th> </tr> <tr> <th></th> <th>Identifies the Problem/Task</th> <th>Understands the possible causes or reasons for the problem</th> <th>Formulates Possible Alternatives for Solving the Problem</th> <th>Prioritizes and Implements Viable Solution(s)</th> <th>Monitors Results and Revises Solution(s) As Needed</th> <th>Grand Total</th> </tr> </thead> <tbody> <tr> <td>Welding</td> <td>2.88</td> <td>2.56</td> <td>3.13</td> <td>3.00</td> <td>2.94</td> <td>2.90</td> </tr> <tr> <td>Grand Total</td> <td>4.01</td> <td>3.61</td> <td>3.82</td> <td>3.56</td> <td>3.81</td> <td>3.75</td> </tr> </tbody> </table> <p>Students struggled to use critical thinking in relation to other programs on campus, but are solid at coming up with alternative problem solving.</p>	Average of learning outcome rating points								Identifies the Problem/Task	Understands the possible causes or reasons for the problem	Formulates Possible Alternatives for Solving the Problem	Prioritizes and Implements Viable Solution(s)	Monitors Results and Revises Solution(s) As Needed	Grand Total	Welding	2.88	2.56	3.13	3.00	2.94	2.90	Grand Total	4.01	3.61	3.82	3.56	3.81	3.75
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Grand Total	4.01	3.61	3.82	3.56	3.81	3.75																							
Delivery Methods	Canvas, lab and face to face.																												

Program Review Report for AY 21-22

Recruiting, Retention, Persistence, and Completion	Instructors go to local high schools and talk with the high-school students that are interested in going into the welding industry. The versatile schedule and the hands on training the students will receive from Instructors is unlike other programs as well as affordable.
Job Outlook – Demand for Program	Landoll is a local company in Marysville Kansas that needs 63 welders Caterpillar needs around 40 welders Wamego, Kansas Great Plains Needs 8 Welders, Abilene Kansas Cimarron Trailers needs 5 welders, Manhattan, Kansas Local Union #2 needs 40+ welders in area 6 (Manhattan, Topeka, KC, etc.)
Resources Needed	New CNC Plasma Table 10 New Mig Guns for welding machines 5 new multi-process welding machines Metal Shear

Program Review Report for AY 21-22

S.W.O.T. Analysis – Completed with PAC/BILT and any appropriate external group.

*Internal vs External treats/opportunities, new programs in the area, what makes you different from other programs nearby, etc.

Strengths

- Providing all around good quality welders

Weaknesses

- Not having a functional shear
- Not having a functional working bandsaw
- Non-functioning CNC table

Opportunities

- Be more versatile do more thin metals dealing with carbon, stainless steel, aluminum
- All local companies are in desperate need for welders and in doing so, many businesses would be happy to help in many ways such as coming in and talking to our students about their company and job opportunities as well as setting up a tour of their facility, and possibly donations or wire and metal for the student's weldments.

Threats

- Surcharge on welding electrodes and wire
- Material cost and availability

Program Review Report for AY 21-22

Faculty Credentials & Professional Development

Faculty Name	Thomas Mudd
	Tested Experience (Third-Party Credentials and Previous Professional Experience)
Credentials	<ul style="list-style-type: none"> • Certified pipe welder per ASME (America Society of Mechanical Engineers) section IX. Certified Structural Welder under AWS (American Welding Society) D1.1. Have extensive experience with the following welding processes. <ul style="list-style-type: none"> o SMAW (Shielded Metal Arc Welding) o GTAW (Gas Tungsten Arc Welding) o FCAW (Flux Cored Arc Welding) o GMAW (Gas Metal Arc Welding) o SAW (<u>Submerged Arc Welding</u>) • Have the ability to read detailed isometric pipe drawings and in-depth knowledge of pipe take-offs, Mitering fittings to odd angles, layouts of laterals and saddles, offsets, rolling offsets, as well as odd angle offsets. Also have specific knowledge of all welding defects and discontinuities, their origin and the ability to repair them. • Have passed both Destructive, Non-Destructive and X-Ray welding tests on both pipe and plate in numerous positions. • Have 10 years of experience welding small and large diameter pipe • Forklift Certified • NC3 LEEPS Certified Instructor
Professional Development Activity(ies)	NC3 LEEPS Training in November 8-12, 2021

Program Review Report for AY 21-22

Faculty Name	Blaise Wilson
Credentials	<ul style="list-style-type: none"> • Certified pipe welder per ASME (America Society of Mechanical Engineers) section IX. Certified Structural Welder under AWS (American Welding Society) D1.1. Have extensive experience with the following welding processes. <ul style="list-style-type: none"> o SMAW (Shielded Metal Arc Welding) o GTAW (Gas Tungsten Arc Welding) o FCAW (Flux Cored Arc Welding) o GMAW (Gas Metal Arc Welding) o SAW (<u>Submerged Arc Welding</u>) • Have the ability to read detailed isometric pipe drawings and in-depth knowledge of pipe take-offs, Mitering fittings to odd angles, layouts of laterals and saddles, offsets, rolling offsets, as well as odd angle offsets. Also have specific knowledge of all welding defects and discontinuities, their origin and the ability to repair them. • Have passed both Destructive, Non-Destructive and X-Ray welding tests on both pipe and plate in numerous positions. • Have 10 years of experience welding small and large diameter pipe • OSHA 30 Certified • Forklift Certified • NCCER Certified Instructor
Professional Development Activity(ies)	NC3 LEEPS Training July 2021



Program Review

Welding

AY 2021-2022

CIP Code(s):

48.0508 Welding Technology/Welder

SOC Code(s):

51-4121 Welders, Cutters, Solderers, and Brazers
 51-4122 Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders

Degree(s) / Certificate(s) Awarded:

AAS 63 credit hours
 Certificate B 42 credit hours
 Certificate A 19 credit hours

Program Accreditation(s):

none

Curriculum Alignment:

Welding is [aligned](#) with the Kansas Board of Regents (KBOR). A [program alignment map](#), last updated in March 2021, is available.

Third-Party Credentials / TSA and Credential List

MATC offers the following third-party credentials that are approved by KBOR/TEA for submission on the KBOR Follow Up report.

Award Level	Credential ID	Credential Name	WIOA
All	AWS-1F-GMAW-WQTR	1F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1F-SMAW-WQTR	1F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1G-GMAW-WQTR	1G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1G-SMAW-WQTR	1G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2F-GMAW-WQTR	2F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2F-SMAW-WQTR	2F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2G-GMAW-WQTR	2G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2G-SMAW-WQTR	2G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3F-GMAW-WQTR	3F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3F-SMAW-WQTR	3F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3G-GMAW-WQTR	3G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3G-SMAW-WQTR	3G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	OSHA10	OSHA 10*(NOT EXIT CREDENTIAL)	N

Not accepted by KBOR on the Follow Up report, but offered by MATC:

n/a

All awards accepted by KBOR on Follow Up, those greyed out are not offered at MATC currently; additional credentials available at different award levels.

Award Level	Credential ID	Credential Name	WIOA
All	AWS-1F-FCAW-WQTR	1F FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1F-GMAW-WQTR	1F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1F-GTAW-WQTR	1F GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1F-SMAW-WQTR	1F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1G-FCAW-WQTR	1G FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1G-GMAW-WQTR	1G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1G-GTAW-WQTR	1G GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-1G-SMAW-WQTR	1G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2F-FCAW-WQTR	2F FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2F-GMAW-WQTR	2F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2F-GTAW-WQTR	2F GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2F-SMAW-WQTR	2F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2G-FCAW-WQTR	2G FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2G-GMAW-WQTR	2G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2G-GTAW-WQTR	2G GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-2G-SMAW-WQTR	2G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3F-FCAW-WQTR	3F FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3F-GMAW-WQTR	3F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3F-GTAW-WQTR	3F GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3F-SMAW-WQTR	3F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3G-FCAW-WQTR	3G FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3G-GMAW-WQTR	3G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3G-GTAW-WQTR	3G GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-3G-SMAW-WQTR	3G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4F-FCAW-WQTR	4F FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4F-GMAW-WQTR	4F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4F-GTAW-WQTR	4F GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4F-SMAW-WQTR	4F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4G-FCAW-WQTR	4G FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4G-GMAW-WQTR	4G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4G-GTAW-WQTR	4G GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-4G-SMAW-WQTR	4G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-5F-FCAW-WQTR	5F FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-5F-GMAW-WQTR	5F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-5F-GTAW-WQTR	5F GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-5F-SMAW-WQTR	5F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-5G-FCAW-WQTR	5G FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-5G-GMAW-WQTR	5G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-5G-GTAW-WQTR	5G GTAW WELDER QUALIFICATION TEST RECORD	Y

All	AWS-5G-SMAW-WQTR	5G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6F-FCAW-WQTR	6F FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6F-GMAW-WQTR	6F GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6F-GTAW-WQTR	6F GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6F-SMAW-WQTR	6F SMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6G-FCAW-WQTR	6G FCAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6G-GMAW-WQTR	6G GMAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6G-GTAW-WQTR	6G GTAW WELDER QUALIFICATION TEST RECORD	Y
All	AWS-6G-SMAW-WQTR	6G SMAW WELDER QUALIFICATION TEST RECORD	Y
All	OSHA10	OSHA 10*(NOT EXIT CREDENTIAL)	N
All	OSHA30	OSHA 30*(NOT EXIT CREDENTIAL)	N
All	AWS	AWS CERTIFICATION	Y
All	AWS	AWS CERTIFICATION	Y
All	AWS	AWS CERTIFICATION	Y
SAPP	WFAID-AWS-3GV4G	AWS CERTIFICATION (WORKFORCE AID) 3G - 4G - OSHA 10	N
SAPP	WFAID-AWS	AWS CERTIFICATION (WORKFORCE AID)	N
SAPP	WWFAID-AWS	AWS CERTIFICATION (WORKFORCE AID)	N

Financial Information						
Revenue						
	AY 20-21		AY 19-20		AY 18-19	
Tuition	1,170 SCH @ \$180/CH	\$210,600	1,918 SCH @ \$180/CH	\$345,240	1,573 SCH @ \$170/CH	\$267,410
Program/Course Fees		\$63,032		\$54,025		\$42,800
Institutional Fees		\$93,600		\$105,490		\$86,515
State Aid		\$296,162		\$375,534		\$288,538
Total Revenue		\$663,394		\$880,289		\$685,263
Grant/External Funding						
	AY 20-21		AY 19-20		AY 18-19	
Perkins						
Equipment		\$24,120		\$11,739		\$0
Professional Development		\$3,594		\$0		\$0
Capital Outlay		\$0		\$0		\$75,431
Total External Funding		\$27,714		\$11,739		\$0
Expenses						
	AY 20-21		AY 19-20		AY 18-19	
Teaching Salary & Benefits		\$159,201		\$152,427		\$162,898
Program/Course Supplies		\$43,477		\$55,629		\$52,699
Professional Development		\$3,594		\$0		\$0
Equipment Purchased		\$24,120		\$12,008		\$1,069
Other Expenses		\$0		\$0		\$75,431
Total Expenses		\$230,392		\$220,065		\$292,097
Program Contribution to Indirect Costs		\$436,752		\$666,460		\$393,166
Supplemental Program Information						
	AY 20-21		AY 19-20		AY 18-19	
MATC Per Credit Hour of Instruction (direct costs only)		\$196.92		\$114.74		\$185.69
Cost Model Composite Rate (average)						
Total Annual Cost to Students – tuition, lab fees, textbooks, tools, equipment		\$14,022				

Program Data						
	AY 20-21		AY 19-20		AY 18-19	
Enrollment (Declared Major)	8 AAS	32 CERTB 36 CERTA	17 AAS	24 CERTB 40 CERTA	15 AAS	27 CERTB 27 CERTA
Male/Female Mix	8 / 0 AAS	31 / 1 CERTB 35 / 1 CERTA	16 / 1 AAS	23 / 1 CERTB 37 / 3 CERTA	14 / 1 AAS	25 / 2 CERTB 25 / 2 CERTA
Retention						
1 st to 2 nd Semester Retention						
Number of Graduates ¹						
Associate (AAS)	2		5		6	
Certificate (CERTC)	27 CERTB / 33 CERTA		22 CERTB / 31 CERTA		20 CERTB / 23 CERTA	
Semester Credit Hours Generated ²						
Total Unduplicated Students	159		164		106	
Total SCH (Omit Gen Ed SCH)	2,080		1,263		1,456	
Follow-Up ³						
No. of Students Available	35		32		26	
No. of Students Placed ⁴	28/35	80%	31/32	97%	26/26	100%
No. Placed in Field	20/35	57%	19/32	59%	18/26	69%
Average Wage	\$20.51 / \$33.77	\$84,500	\$23.29	\$40,000	\$24.67	\$32,200 / \$40,357
Industry Credentials ⁵						
Number Attempted	379		395		323	
Number Earned	287		395		323	
Students Who Earned a Credential	32/32	100%	27/28	96%	20/21	95%
MATC Core Abilities Assessment ⁶						
Oral Communication			3.91*			
Written Communication	2.44				3.82*	
Problem Solving/Critical Thinking			1.73			
Quantitative Literacy	2.87				3.25*	

¹ KBOR Academic Year Basic Counts report, table 6a

² KBOR Academic Year Registrations file

³ KBOR Follow Up Report / Perkins V Core Indicators of Performance; Average wage = table 7

⁴ Perkins V Core Indicators Report; Placed = Perkins V concentrators who are employed, continuing education, serving in the military, or in a service program as of the 2nd quarter after exist as reported on the KBOR Follow Up Report

⁵ KBOR Follow Up Report (may be duplicates); Students who earned a credential is from Perkins V Core Indicators of Performance, 2P1

⁶ The department may not have submitted an assessment or submitted it incorrectly for data purposes for this period (indicated by an *); entered MATC averages

Employment Data

Kansas Wage Survey, 2021 Edition, Local Areas

Local Area II: Northeast Kansas

Standard Occupational Classification Code	Occupational Title	Employment	Mean (Average) Hourly	Mean Annual	Entry Level Hourly	Entry Level Annual	Experienced Level Hourly	Experienced Level Annual	Median (Middle) Hourly	Median Annual
51-4121	Welders, Cutters, Solderers, and Brazers	1,240	\$20.25	\$42,124	\$16.44	\$34,204	\$22.16	\$46,084	\$20.28	\$42,187
51-4122	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders	20	\$20.69	\$43,040	\$17.84	\$37,100	\$22.12	\$46,010	\$19.99	\$41,589

Kansas Wage Survey, 2021 Edition, Kansas Statewide

Standard Occupational Classification Code	Occupational Title	Employment	Mean (Average) Hourly	Mean Annual	Entry Level Hourly	Entry Level Annual	Experienced Level Hourly	Experienced Level Annual	Median (Middle) Hourly	Median Annual
51-4121	Welders, Cutters, Solderers, and Brazers	6,310	\$21.10	\$43,878	\$15.75	\$32,760	\$23.77	\$49,437	\$19.89	\$41,370
51-4122	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders	260	\$20.87	\$43,408	\$14.49	\$30,142	\$24.06	\$50,042	\$19.47	\$40,503

Projected Employment Data

Kansas Wage Survey, 2021 Edition, Projection Regions, 10-year projection

Region: Northeast Kansas

Standard Occupational Classification Code	Occupational Title	Employment	Mean (Average) Hourly	Mean Annual	Entry Level Hourly	Entry Level Annual	Experienced Level Hourly	Experienced Level Annual	Median (Middle) Hourly	Median Annual
51-4121	Welders, Cutters, Solderers, and Brazers	1,240	\$20.25	\$42,124	\$16.44	\$34,204	\$22.16	\$46,084	\$20.28	\$42,187
51-4122	Welding, Soldering, and Brazing Machine Setters, Operators, and Tenders	20	\$20.69	\$43,040	\$17.84	\$37,100	\$22.12	\$46,010	\$19.99	\$41,589

Source: Kansas Department of Labor, Labor Market Information Services and the Bureau of Labor Statistics; Occupational Employment Statistics (OES)

Welding Technology

Mapping of Program Objectives to MATC Objectives Updated Spring 2022

MATC Objectives

Program Objectives	1	2	3	4	5	6	7	8		
Demonstrate the skill and knowledge to pass an all-position weld tests on plate to AWS D.1.1 code.	X				X		x		1	Offer Associate of Applied Science degrees and Technical Certificates upon completion of programs and courses in technical fields to meet student, employer, and community needs.
Use current guidelines and safety precautions in all welding laboratory activities	X		X	x	X	X			2	Complement technical instruction with general education courses emphasizing critical thinking, problem solving, and communication skills.
Demonstrate the ability to follow safety procedures and demonstrate ethical work habits consistent with industry standards	X	X	X	x	X	X	x		3	Create opportunities in technical education for secondary education students through articulation agreements and concurrent credit.
Apply appropriate safe work habits when operating oxy-fuel and arc-based welding equipment.	X		X	x	X	X	x		4	Provide student services to include counseling, financial aid, skill enhancement and assessment, employability preparation, and student-directed activities.
Apply welding shop safety procedures in an industrial setting	X		X	x	X	X	x	x	5	Assess student performance and outcomes to enhance learning.
Contribute to achieving team goals	X	X	X	x	X		x	x		
Apply communication skills in an industrial setting	X	X	X	x	X		x	x	6	Allocate resources to ensure a safe, accessible, and student-friendly learning environment.
Use terminology associated with welding to communicate effectively with co-workers, supervisors, customers, inspectors, engineers and vendors	X	X	x	x	X		x	x	7	Monitor integrity through interaction with program advisory councils, a general advisory council, and evaluation by approving agencies.
Demonstrate production-welding skills consistent with industry standards	X				X		x		8	Serve as a valued community leader and partner in the educational, economic, and workforce development of our service area.
Read blueprints, layout, and fabricate a weld to industry standards	X		X	x	X		x			
Demonstrate the ability to reason and be creative	X	x	x		x					
Demonstrate the ability to problem solve and think critically	x	x			x					

Welding Technology

Mapping of Course Objectives to Program Objectives Updated Spring 2022

Program Objectives	WLD 1001	WLD 1010	WLD 110	WLD 1153	WLD 118	WLD 1303	WLD 140	WLD 150	WLD 171	WLD 116	WLD 145	WLD 155	WLD 1604	WLD 165	WLD 1764	WLD 190	WLD 199
Demonstrate the skill and knowledge to pass an all-position weld tests on plate to AWS D.1.1 code.						x	x	x	x	x	x	x	x	x	x		
Use current guidelines and safety precautions in all welding laboratory activities	x		x	x	x	x	x	x	x	x	x	x	x	x	x	x	
Demonstrate the ability to follow safety procedures and demonstrate ethical work habits consistent with industry standards	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
Apply appropriate safe work habits when operating oxy-fuel and arc-based welding equipment.							x	x	x	x	x	x	x	x	x	x	x
Apply welding shop safety procedures in an industrial setting		x															x
Contribute to achieving team goals										x						x	x
Apply communication skills in an industrial setting		x								x						x	x
Use terminology associated with welding to communicate effectively with co-workers, supervisors, customers, inspectors, engineers and vendors			x	x	x					x						x	x
Demonstrate production-welding skills consistent with industry standards							x	x	x		x	x	x	x	x		x
Read blueprints, layout, and fabricate a weld to industry standards				x						x						x	x
Demonstrate the ability to reason and be creative										x						x	
Demonstrate the ability to problem solve and think critically										x						x	x

Board of Directors Minutes

Manhattan Area Technical College

August 30, 2022 5:30pm



1. The Board of Directors of the Manhattan Area Technical College met August 30, 2022 at 5:30 p.m. in person and using zoom, with live streaming for employees.
 - Members present: Brett Ballou, Tim Flanary, David Urban, Will Allen, Heather Peterson.
 - Members via Zoom: Mike Matson.
 - Administration Present: Jim Genandt, President/CEO; Sarah Phillips, Vice-President; Nathan Roberts, Dean of Academic Affairs; Neil Ross, Dean of Student Services; Kim Davis, Dean of Nursing & Health Programs; Kerri Bellamy, Director of Finance; Chris Boxberger, Dean of Academic Partnerships and Outreach; Hannah Miller, Executive Assistant/Board Clerk.
 - Guests: Dominic Solari, Easlyn Koch, Mark Miller, Allen Sangwin, Ed Zahler, Brian Koch, Allison Zerbe.
 - Meeting was live streamed.
2. **Call to Order**
 - Brett Ballou called the meeting to order at 5:30p.m.
3. **Executive Session:** Personnel
 - Tim Flanary motioned to go into executive session at 5:31pm. Will Allen seconded. Motion carried 6 yeas and 0 nays. Tim Flanary motioned to go back to open session at 5:39pm. Will Allen seconded. Motion carried 6 yeas and 0 nays. No action was taken.
4. **Consent Agenda:** (Routine items requiring BOD action) *
 - Heather Peterson motion to approve the consent agenda with corrections of the June minutes and removing a Russel Crest out of the agenda. David Urban seconded. Motion carried 6 yeas and 0 nays. Motion passed.
5. **General Agenda:** (Items possible requiring BOD action)
 - Brian Koch gave an update for the faculty senate. He discussed the enrollment for the Wamego Center for the fall semester. Brian informed the board that the blessing box that is located on the Manhattan Tech campus has been listed on a Blessing Box Facebook group for the Manhattan and Riley county areas. Other people in the community have been donating to the box.
 - The new employees that were hired in the last few months introduced themselves to the board. Easlyn Koch, Dominic Solari, Mark Miller, Allen

Sangwin, and Ed Zahler all attended the meeting via Zoom to introduce themselves and tell the board a little about them and their education.

- President Genandt went over the Strategic Plan Monitoring Report. Jim shard the MATC 3D budget and explained how we are working on creating a flowing extremely detailed budget to track numbers. The Excel sheet was sent the board members individual for them to go over.
- Sarah Phillips updated the board about recently policy updates. Kim Davis also assisted in providing further details about the nursing policies. David Urban motion to approve Policy 5.1.7 with correct verbiage. Heather Peterson seconded. Motion carried 5 yeas and 0 nays. Motion passed. David Urban motion to approve Policy 5.1.8. Tim Flanary seconded. Motion carried 5 yeas and 0 nays. Motion passed

6. **Discussion of Ends:** (Demonstration, Testimonial, or Report of Results related to Board Mission)

- President Genandt informed the board of the memorandum of the recommendation to accept the contract form BHS with BBN as sole source of the project overall. Will Allen motioned to accept the authorization the exception to policy 6.2.2 by allowing administration to accept the contract with BHS Construction Inc, in conjunction with BBN Architects in the Building HIRE Education project as a sole source award due to the scope of the project overall, and the specific components of Phase One, the Center for Applied Technology. David Urban seconded. Motion carried 5 yeas an 0 nays. Motion passed.
- Josh Gfeller gave the Wamego Center updates and the next steps that are happening for the Manhattan Campus. We will start moving people and items out of the modules and into the main building.

7. **Executive Session:** Negotiations

- Tim Flanary motioned to move to executive session at 7:22pm. David Urban seconded. Motion carried 5 yeas and 0 nays. Tim Flanary moved to go back into open session at 7:32pm. David Urban seconded. Tim Flanary motion to approve the 2022-2023 buedget as presented which includes a 3% cost of living increase to the faculty association salary schedule and staff salary levels to be backdated and effective July 1 and to give a \$750 one-time stipend to full-time employees to be distributed prior to December 1. David Urban seconded. Motion carried 5 yeas and 0 nays. Motion passed.

8. **Executive Session:** President's Evaluation

- Tim Flanary motioned to move to executive session at 7:34pm. Will Allen seconded. Motion carried 5 yeas and 0 nays. Tim Flanary moved to go back

into open session at 7:44pm. David Urban seconded. Motion carried 5 yeas and 0 nays. Tim Flanary motioned to extend Dr. Genandt's contract as President for one year with a four year rollover to include for the 2022-2023 fiscal year a 2% raise and an increase travel allowance to \$1000. Will Allen seconded. Motion carried 5 yeas and 0 nays. Motion passed.

9. **Executive Session:** Board/Review Applicants

- Tim Flanary moved to executive session at 7:45pm. Will Allen seconded. Motion carried 5 yeas and 0 nays. Tim Flanary moved to go back into open session at 7:55pm. Heather Peterson seconded. Motion carried 5 yeas and 0 nays. The board decided to select an interview committee of Tim Flanary, Heather Peterson, Brett Ballou and Mike Matson. Tim motioned to form the interview committee. Will Allen seconded. Motion carried 5 yeas 0 nays. Motion passed.

10. **Adjournment:** Brett Ballou adjourned the meeting at 8:01pm.



To: MATC Board of Directors
 From: Administration
 Re: August 2022 Expenditures

September 27, 2022

Category	Costs	%
Payroll, Withholdings and Benefits (200, 230, 590)	\$ 340,380.42	35.14%
Facilities (510)	\$ 210,306.62	21.71%
Student Payments (110)	\$ 21,798.22	2.25%
Program Expenditures	\$ 270,773.05	27.96%
ALC Operating Costs (excludes salary/benefits) (900, 930, 931)	\$ 204.31	0.02%
Wamego (excluding salary/benefits)	\$ 1,431.54	0.15%
Other Operating costs	\$ 123,680.01	12.77%
Total August Expenditures	\$ 968,574.17	100%

Threshold Expenditures > \$5,000				
Vendor Name	Item(s) Purchased	Cost	Department	Funding
ACEN-Accreditation Comm.	ACEN Site Visit Fee 10.5-7, 2022	\$ 7,425.00	ADN	General Fund
ATI Assessment Technologies	CARP ADN	\$ 12,420.00	ADN	Course Fee
Matheson Tri-Gas Inc.	Student Tool Kits	\$ 23,569.89	Welding	Course Fee
BBN Architects	MATC East Building	\$ 11,844.00	All School	General Fund
Matheson Tri-Gas Inc.	Flextech 350x power connect welder	\$ 89,576.00	Welding	Capital Outlay
Paul Blodgett/Karla Tillberg	Keats Property Lease	\$ 12,023.00	EPD	General Fund
Charlson & Wilson Insurance	Property Insurance Renewal	\$ 67,934.00	All School	General Fund
Eagle Technologies	Dell ProSupport	\$ 5,537.67	IT	Credit Hour Fee
Graybar Electric Co.	Greenlee Equipment	\$ 11,801.06	Electrical	Capital Outlay
Wolters Kluwer	PN Book Bundle 22-23	\$ 32,707.77	PN	Course Fee
Olsson, Inc.	Phase 300 Planning Services-Wamego Bld. 3	\$ 8,375.00	Wamego	General Fund
Icon Structures, Inc.	Pay App #1/2-Wamego Bld. 3	\$ 166,379.25	Wamego	Capital Outlay
MACS Worldwide	Student Toolboxes	\$ 23,759.82	Auto Tech	Course Fee
College Board	Powerfaids Renewal	\$ 11,281.00	IT	Credit Hour Fee
MAC Tools	Tool Kits	\$ 23,759.82	Auto Tech	Course Fee
Tooling University, LLC.	Tooling U	\$ 5,400.00	Welding	Course Fee
BCBS (August 2022)	Health Insurance Premiums	\$ 43,920.94	All School	payroll ded/gen fund
IRS	PR 8.15.2022 Payroll deductions	\$ 30,953.46	All School	payroll ded/gen fund
IRS	PR 8.31.2022 Payroll deductions	\$ 31,476.64	All School	payroll ded/gen fund
KS Dept of Revenue	PR 8.15.2022 Payroll deductions	\$ 6,338.45	All School	payroll deduction
KS Dept of Revenue	PR 8.31.2022 Payroll deductions	\$ 6,475.59	All School	payroll deduction
KPERS	PR 8.15.2022 Payroll deductions	\$ 7,478.64	All School	payroll deduction
KPERS	PR 8.31.2022 Payroll deductions	\$ 7,577.03	All School	payroll deduction
Evergny Kansas Central Inc.	Evergny August 2022	\$ 8,430.99	All School	General Fund
Total July Expenditures Exceeding Threshold		\$ 656,445.02		



MEMORADUM TO: The Board of Directors
FROM: Jim Genandt, President
 Human Resources
DATE: September 27, 2022
SUBJECT: Consent Agenda: Organizational Update

New Hire/Rehires/New Positions					
Employee Name	Position Title	DOH	Department	Funding Source	Status
Steve Davis	Registrar	9/1/2022	Student Services	Operating	New Hire
Promotions/Title Changes					
Employee Name	Position Title	DOC	Department	Funding Source	Status
Separations/Retirements					
Employee Name	Position Title	DOS	Department	Funding Source	Status
Advertised Positions					
Position Title			Department	Funding Source	Status
Adjunct Opportunities for Consideration			All Departments	Operating	Open
Business Admin Instructor			Faculty	Operating	Open
Part-Time Allied Health Instructor			Continuing Education	Operating	Open
RTC Proctoring Generalist			Regional Testing Center	Operating	Open

President's Report: September 2022

Owner Expectations:

- August 31: Harry and I met with Kristin Brighton related to the Hire Paths project.
- September 1: I attended the KSU Community Forum, KSU Housing Project meeting in Ogden (involving Habitat for Humanity and MATC also), and the KSU Entrepreneurship meeting at Civics Plus.
- September 2: I was invited and attended President Linton's inauguration luncheon and event at KSU.
- September 8 & 22: I led a meeting of the technical college presidents.
- September 9: I attended the Governor's Education Council meeting at Ft. Hays State University.
- September 12: I attended a meeting with the campus' Student Voice Council.
- September 12: All supervisors at MATC attended a supervisor's training session.
- September 14: I attended a special TEA meeting, then the KBOR meeting in Topeka.
- September 19: Harry and I met with State Representative Dodson and State Senator Hawk to discuss funding for Phase One.
- September 23: I met with Superintendent Marvin Wade to update the College & Career Center project.

Employer Needs & Response:

- August 31: I met with Jack Allston, Pott Co Economic Development, reviewing businesses to work with and fundraising opportunities.
- September 6: I met with two representatives of Max Motors to discuss automotive technology, and possible collaboration with facilities and a diesel mechanics program.
- September 8: I attended the BioKansas Community Forum at KSU.
- September 13: I met with Jason and George of the Manhattan Chamber of Commerce discussing health care education, and our national CTE signing day event.
- September 27: Sarah, Nathan and I met with the new manager of CAT in Wamego.

Resource Development:

- September 13: I met with representatives of KS State Bank concerning the Phase I Project.
- September 16: Josh, Nathan, Chris and I participated in the Flint Hills Builders Association Golf Scramble to network and help raise scholarship funds.
- September 27: I met with representatives of Blue Stem Electric Cooperative about our Wamego Center and scholarship opportunities for their families.
- I completed and submitted two funding proposals for Phase One, one to the Diehl Fund at GMCF, and one to the Peine Foundation.