

Manhattan Area Technical College
Board of Directors Meeting
Tuesday, September 12, 2006
MATC Library 7:00 p.m.

Call to Order – Stacy Kohlmeier, Board Chair

1. The Board of Directors of the Manhattan Area Technical College met in Regular Session at the MATC library on Tuesday, September 12, 2006, at 7:00 p.m.

Members present: Kohlmeier, Stacy
Kice, John
Dr. Wika, Norris
Fowles, Brad
Brandon, Marla
Loub, Arthur

Members absent: Thornberg, Willie
Dr. Craft, David

Also present were Dr. Robert Edleston, President; Dr. Linda Hertzell, Vice President of Instructional Services; Kelly Hoggatt, Vice President of Student Services; Jane Bloodgood, Vice President of Business Services; Dr. Richard Fogg, Associate Vice President of Institutional; Ron Bell, President of the Faculty Senate; and Thad Russell, President of Faculty Association.

2. CONSENT AGENDA & AGENDA MODIFICATIONS

Stacy Kohlmeier added Library Grant to Incidental Information and deleted Financial Monitoring Report from Confirmation of Monitoring Reports. Dr. Norris Wika moved to approve the August minutes. Marla Brandon seconded. Motion carried 6/0.

Arthur Loub asked how the College handles bids for general liability and property insurance. The current carrier is The Harford Company. Jane Bloodgood stated that the College took bids in June 2004 for Fiscal Year 2004/2005. The College is on a two year cycle, so the next opportunity to take bids will take place in the spring of 2007. The board will review and discuss whether the insurance bids need to be approved by the board under the Asset Protection BOD Policy (Page 6) at the October meeting. Dr. Wika moved to approve the expenditure report. Arthur Loub seconded. Motion carried 6/0.

3. CONFIRMATION OF MONITORING REPORTS

No Monitoring Reports to confirm at this time.

3. DISCUSSION OF ENDS

Ron Bell provided a summary of the Air Conditioning & Refrigeration Program, which can be found as Attachment 3 in the board packet.

Dr. Edleston announced that the first meeting of the Governor's Commission on Technical and Vocational Education met at the Statehouse on September 12, 2006 and gave a brief summary of the meeting.

Dr. Edleston advised that on Thursday, September 14, 2006, a group of higher education officials from Armenia will be looking at four levels of education in Kansas. MATC, Kaw Area Technical School, Johnson County Community College, and KSU have been selected as visitation sights.

Dr. Edleston stated that the General Advisory Committee will be held at the Kansas Farm Bureau facility at 11:30 a.m. on Friday, September 15, 2006.

Dr. Edleston advised that he and Rich Fogg will be traveling to Chicago to meet with the Higher Learning Commission on September 25th. This meeting is where MATC lets the Commission know that we concur with the HLC team's findings and in turn will get our formal accreditation and notification a few weeks later.

Kelly Hoggatt provided the Fall Enrollment Numbers, which can be found as Attachment 5 in the board packet.

Kelly Hoggatt provided the 2005/2006 Financial Aid Statistics, which can be found as Attachment 6 in the board packet.

No board comments were reported at this time.

4. GENERAL AGENDA

There were no items for discussion or action at this time.

5. OWNERSHIP LINKAGE

John Kice moved that the Foundation provide a list of donations and a status of assets (where the donations are and what they are being used for) to the board on a quarterly basis as part of the Financial Monitoring Report. The board will also review the Foundation Policy at the October meeting and there will be further discussion at that time to clarify what types of donations should or should not be approved by the MATC Board. Dr. Norris Wika seconded. Motion carried 6/0.

6. INCIDENTAL INFORMATION

There were no BOD comments at this time.

There were no President comments or updates reported at this time.

Mark Claussen provided updates on the MATC Foundation. The Foundation has an inaugural meeting September 27, 2006 at 7:00 p.m. at the MATC campus (this date and time is subject to change).

Two \$400 scholarships have been committed by Henderson Engineering out of Kansas City for the CAD Drafting Program.

A steel canopy has been donated by Jim Waters of Waters True Value to the EPD Program. The value has yet to be determined.

A \$1,018 gift has been donated to the BCT department from the Computer Users Group, which will be used for furnishings in the BCT lobby.

Dr. Edleston and Mark have met with a local dentist, on behalf of the Foundation, about using a building and solicit funds to sustain the building without using MATC general funds for a Dental Hygiene Program. The hope is that the building will someday be purchased by the Foundation if still needed. The Dental Hygiene Program would be a two year program, taking 17 students the first year and an additional 17 students the second year.

There were no public comments reported at this time.

Dr. Norris Wika moved for the Board to go into Executive Session with the Board members only, to discuss personnel matters related to non-elected personnel in order to protect the privacy interests of the individual(s) to be discussed, and that they return to open session in this room at 8:15 p.m. Marla Brandon seconded. Motion carried 6/0. Board returned to regular session at 8:20 p.m.

Marla Brandon moved that the board wishes to express its confidence in the President and increase the President's salary 4% annually. John Kice seconded. Motion carried 6/0.

7. EVALUATION OF BOARD PROCESS

There were no comments regarding the Board Process at this time.

8. FUTURE AGENDA ITEMS

Next meeting is scheduled for Tuesday, October 10, 2006, at 7:00 p.m. in Room 304.

9. ADJOURNMENT

Stacy Kohlmeier, Chair, adjourned the meeting at 8:40 p.m.

Caroline Katt, Administrative Assistant to the President/Board Clerk
Manhattan Area Technical College
Board of Directors