Manhattan Area Technical College

Board of Directors Meeting

November 18, 2014, Room 104a

1. The Board of Directors of the Manhattan Area Technical College met November 18 at 5:00 p.m. in room 104a.

Members present: Marla Brandon, Randall Anderes, Therese Adams, John Pagen, Tom Weigand, and Dr. Todd Frieze

Members absent: Megan Umscheid, Judy Crymble and David Bradley.

Also present: Dr. Robert Edleston, President/CEO; Tracy Geisler, Executive Assistant/Board Clerk; Keith Zachariasen, Vice President of Business Affairs; Marilyn Mahan, Vice President of Instructional Affairs; Dr. Rich Fogg, AVP of Institutional Advancement; Karen Low, Vice President of Student Affairs

Faculty/Staff/SGO: Linn Schroll, Frank Avila, Matt Schacht, Robert Brehmer

Guests: Brenda Edleston; Skills USA: Robert Brehmer, Dave Drummons, Merissa Hasselman, and Marshall Manly

1. CALL TO ORDER
2. Marla Brandon called the meeting to order at 5:09 p.m.
3. Marla Brandon welcomed Brenda Edleston, Dr. Edleston’s wife to the meeting. Frank Avila (HVAC Instructor), introduced the members of the Skills USA. He explained he wanted the members to experience a board meeting.
4. Dr. Robert Edleston announced that it is his intention to enter into retirement July 1, 2015, after serving this office for a decade.
5. CONSENT AGENDA (Routine items requiring BOD action)\*
6. John Pagen moved to approve the Consent Agenda (Attachments 1, 2, 3, and 4). Randall Anderes seconded. Motion carried 6 yeas, 0 nays.
7. GENERAL AGENDA (items possibly requiring BOD action)
8. John Pagen moved to approve the Monitoring Report: Quarterly (Attachment 5) Randall Anderes seconded. Motion carried 6 yeas, 0 nays.
9. Dr. Robert Edleston presented the conflict of interest (handout) policy. Each board member was asked to read and sign the document. The conflict of interest statement in the governance policy manual (page 15) will now include the document that will be signed. Randall Anderes moved to approve the changes to the governance policy in regards to the conflict of interest. Therese Adams seconded. Motion carried 6 yeas, 0 nays.
10. Marilyn Mahan requested the program approval changes for Automotive Technology (Attachment 6). John Pagen moved to approve the changes for the Automotive Technology Program. Tom Weigand seconded. Motion carried 6 yeas, 0 nays.
11. Dr. Edleston updated the board on the renovation project on the HVAC/Welding building. The plans are completed by B & G Consultant, Keith Zachariasen stated that at the December board meeting they will be presenting the financial document including the loan institution that has been chosen for this project.

5. DISCUSSION OF ENDS (Demonstration, Testimonial or Report of Results related to Board

Mission).

1. Dr. Edleston updated the board on the petition campaign.
2. Marilyn Mahan presented the Instructional Services Report, program review (Attachment 7).
3. Dr. Edleston acknowledged that the Dental Hygiene Program received two grants from the Delta Dental of Kansas Foundation (Attachment 8). He expressed his gratitude to Delta Dental for their loyalty to our Dental Hygiene Program.
4. The board reviewed the Board Member Term Years (Attachment 9).

6. OWNERSHIP LINKAGE (related to Owner Expectations, “Gaps”, Meeting Expectations, Identifying New Needs of Employers, etc.).

1. None.

7. INCIDENTAL INFORMATION

1. Dr. Edleston discussed his President’s Report (Attachment 10).

1. BOD Member Community Reports (Any Activities Related to MATC).
* Marla and Randall will work together on brainstorming on possible agencies to help with the President search. They will also put together a search committee. The board clerk will contact those chosen and set up meeting dates and times.
1. Public Comments# - None noted

8. EVALUATION OF BOARD PROCESS

ADJOURNMENT: Marla Brandon, Board Chair adjourned the meeting at 6:30 p.m.

Next meeting will be Tuesday, December 16 at 12:00 p.m. conference call meeting.

MATC Board Clerk Date

Approved:

Chair Date